



WEST DENTON INDOOR BOWLS CLUB CONSTITUTION AND RULES

1. Title:

- 1.1. The name of the club shall be West Denton Indoor Bowls Club. Hereafter to be known as W.D.I.B.C.
- 1.2. There shall be a Men's and Ladies section.

2. Affiliation:

- 2.1. The Bowling Club will be affiliated to The English Indoor Bowling Association, Northumberland County Women's Indoor Bowling Association and The Northumberland County Indoor Bowling Association.

3. The objects of the Bowling Club shall be:

- 3.1. The main purposes of the club are to provide facilities for and to promote participation in the amateur sport of bowls in West Denton I.B.C.
- 3.2. To adopt and enforce the Laws of the English Indoor Bowling Association.
- 3.3. To organize such Leagues/Competitions/ Casual Sessions/ Coaching Sessions/Junior Sessions, as are considered necessary to ensure maximum use of the Bowling Green.
- 3.4. To accept and submit entries from Members for all National Competitions organized by the E.I.B.A. To accept and submit entries organized by N.C.W.I.B.A. and N.C.I.B.A.
- 3.5. To nominate Members, when called upon for consideration by the National Selectors for International Matches.
- 3.6. To liaise with the Management of West Denton Community Centre, and agree mutually all matters of interest concerning the administration of the Bowls Hall.

4. Membership:

- 4.1. Application for Membership to W.D.I.B.C. shall be subject to approval by the Directors of W.D.I.B.C. All Members shall abide by the rules and code of conduct and Constitution of W.D.I.B.C. Membership of the club shall be open to anyone interested in the sport on application, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitations of membership according to available facilities is allowable on a non-discriminatory basis.
- 4.2. The club may have different classes of membership and subscriptions on a non-discriminatory and fair basis. The club will keep subscriptions at levels that will not pose a significant obstacle to people participating.

5. Subscription Fees:

- 5.1. An annual subscription fee shall be payable to W.D.I.B.C. on or before August 31st in each year and shall be valid until August 30th of the following year. This fee shall be reviewed annually.

5.2. League/ Competition fees shall be payable. These fees to be reviewed annually.

6. Administration:

- 6.1. The affairs of the Bowling Club shall be administered by a Board of Directors, consisting of; Chairperson, Deputy Chairperson, Company Secretary, Company Treasurer, Plus other elected Officials.
- 6.2. The Bowling Club shall elect its representatives on a Rota system annually at the A.G.M. Format shall be: 3 in year 1, 2 in year 2, 2 in year 3, to be repeated at each subsequent A.G.M. Nominations to be received 28 days prior to the A.G.M. The election of: Chairperson, Deputy Chairperson, Company Secretary and Company Treasurer shall take place on a Rota system, 2 in year 1, and 2 in year 2, to be repeated in subsequent years, nominations to be received 28 days prior to the A.G.M. Should any elected Representative have resigned their position during their term of office, that Representative shall not be permitted to stand for Office for a period of 2 Years, from date of resignation.
- 6.3. The Directors to meet as and when required to conduct the affairs of the Bowls Club. They shall have the powers to co-opt, should the occasion arise anyone with special skills that may be of benefit to the affairs of W.D.I.B.C they shall appoint were necessary Sub Committees to attend to the affairs of W.D.I.B.C.
- 6.4. A quorum shall be one-third of the members with powers to vote & for all Sub Committees.
- 6.5. Each Director shall have one vote, and in the case of equity, the presiding Chair shall have a second or casting vote.
- 6.6. The Bowls Committee shall keep a written record of the proceedings at all Meetings, and these shall be read and confirmed as a true record at the next meeting.
- 6.7. The Directors shall exercise the powers given to it by these rules, as the affairs of the club may from time to time be required. It shall have powers to settle and adjudicate upon disputes arising between members of the Bowls Club. All decisions of the Board of Directors shall be final and binding upon members of the Bowling Club.
- 6.8. The Directors of W.D.I.B.C. shall agree all expenses of The Board of Directors reasonably incurred on behalf of the Bowls Club.

7. Accounts:

- 7.1. The Bowls Club shall be responsible for specific fundraising and accounting of Bowls Club Funds.
- 7.2. The Company Treasurer shall be responsible for the keeping of accounts and shall report to the Directors at meetings and to the members at the A.G.M.
- 7.3. All fundraising activities must be within the Constitution of W.D.I.B.C. and agreed with the Directors of W.D.I.B.C.
- 7.4. The Company Treasurer will administrate a West Denton Indoor Bowls Club Bank Account and will regularly report to the Directors. Two signatures will be required for all cheques.
- 7.5. The keeping of accounting records for the Bowls Club.
- 7.6. The preparation of annual statements of accounts for the Bowls Club.
- 7.7. The Company Treasurer shall be responsible for the keeping of all accounts.

8. Annual General Meeting:

- 8.1. The Annual General Meeting of the Bowls Club shall be held annually in April of each year.

- 8.2. Notice of the A.G.M. will be in line with the Constitution of W.D.I.B.C. with 56 days' notice of the A.G.M.
- 8.3. Notices of Motion or Propositions to amend either the Constitution or any Rules must be made in writing, as notified not less than 42 days before the date of the A.G.M. Anyone wishing to amend any Notices of Motion or Propositions must do so, in writing not less than 28 Days before date of the A.G.M. All Notices of Motion or Propositions must have a Proposer and Seconder, who must attend the A.G.M. Any amendments to any Notices of Motion or Propositions must have a Proposer and Seconder who must attend the A.G.M.
- 8.4. Only Notices of Motion and Propositions received in accordance with article 8.3. shall be permitted at the A.G.M.
- 8.5. A majority of votes cast shall be required for the carrying of any Notices of Motion or Propositions to amend the Bowls Constitution or Rules.
- 8.6. At least 14 days' notice shall be displayed in an area of benefit stating the wording of any Notices of Motion or any Propositions.
- 8.7. Nominations for candidates as Directors of the Bowls Club shall be proposed and seconded by Members of the Bowls Club. Nominations for: Chairperson, Deputy Chairperson, Company Secretary and Company Treasurer shall be proposed and seconded by members of the Bowls Club All nominations shall be in accordance with article 6.2. of the Constitution. All nominees must have been a fully paid up member for Two Years, continuous.
- 8.8. Details of nominations shall be displayed at least 14 days prior to the A.G.M.
- 8.9. Voting at all meetings shall be as the presiding Chair of the meeting directs.
- 8.10. All results of voting issues to be recorded.

9. Resignation and Termination of Membership:

- 9.1. Any member of the Bowls Club may resign His/Her Membership. Indication of this action to be made in writing to the Directors.
- 9.2. The Board of Directors may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or sport into disrepute. Appeal against refusal or removal may be made to the members. There shall be a right of appeal to an independent arbitrator appointed by mutual agreement.

10. Special General Meeting:

- 10.1. The Directors may at any time, on receiving a written request, signed by no less than 15 members and giving reason for the request, call a Special General Meeting for no other purpose than the business requested. At least 14 days' notice shall be displayed stating the business specified and no other business will be allowed.

11. Constitutional Powers:

- 11.1. The Constitution and Rules of The West Denton Indoor Bowls Club may only be amended by Notices of Motion or Propositions voted on and passed at the Bowls Club Annual General Meeting.
- 11.2. A Majority of votes cast shall be required for the passing of any Notice of Motion or Proposition.

12. Non-Distribution to Members:

- 12.1 All surplus income or profits are to be reinvested in the club. No Surpluses or Assets will be distributed to members or third-parties

13.Application of Assets on Dissolution:

- 13.1.** Upon dissolution of the club any remaining assets shall be given or Transferred to another CASC, a registered charity or the sports Governing body for use by them in related community sports

**West Denton Indoor Bowls Club Constitution
Adopted at Annual General Meeting
Friday April 12th, 2019**